



GO GREEN - HERE ARE 10 EASY WAYS



Here are ten simple ways you can save energy with the copiers and printers in your organisation. Every little bit helps!

1. Reduce Print what you need, when you need it. A print-on demand document strategy reduces paper and electricity waste because you aren't producing extra copies for "just in case" scenarios that may never come.

2. Re-use Set your printer or MFP's default to make two-sided (duplex) copies. This cuts your paper use in half!

3. Recycle Choose recycled papers and copiers/MFP's that can print on them reliably.

4. Live long and prosper Buy office equipment that has a proven record of durability so that replacement is required less often. Longer equipment life cycles help minimise waste in landfills.

5. Go to sleep Copiers and printers are on all day but are only used for a small part of the day. Use the "stand by" and "sleep" modes available on the device.

6. Print multi-up Print Powerpoint presentations and other documents in 2-up or 4-up mode to reduce paper and electricity use.

7. Get the right size/type of device For higher volume work environments, digital duplicators and ECO-Copiers print up to three times faster and use up to 95% less energy than mid-volume and high-volume toner-based MFPs.

8. Stay cool Office equipment generates heat in work spaces, which then requires more power for cooling. Put printing devices in areas with natural ventilation and good airflow to reduce the need for air conditioning. Your RISO digital duplicator or ECO-Copier doesn't produce heat so you've made a great, green choice!

9. Choose ENERGY STAR Look for the ENERGY STAR logo when buying office equipment. The logo ensures the device has automatic power-management features and uses energy more efficiently. RISO's digital duplicators and ECO-Copiers are ENERGY STAR qualified printers.



10. Spread the word Share your tips with friends and colleagues so they can start making their offices greener!